

## Working Committees at MMAC

*Committee members include a board member, but can be members and community people as well.  
Committee meetings are as needed and be done via email or phone as well as by actually meeting.  
Committee members do not always have to do the actual work – they just need to see that it gets done.*

Committee/description	Current members
<b>PROGRAMMING –</b> Responsible for annual program brochure information Secures Performers Arranges for each event manager	Anne Ravenstone, Mike Hays, Kent Potter, Carole Glade, Gloria Zamora, Gino Brito
<b>ADVERTISING/PUBLIC RELATIONS –</b> In charge of publications (Walking tour brochure, Artist Directory) Oversees Internet (Facebook, mmacevents@gmail.com, web site) Responsible for Posters and Flyers *** Most of this currently being handled by Karen, Coordinator	Karen Smith, Kathleen Clute, Gino Brito, Sandy Shadwick
<b>ART SHOWS &amp; DISPLAYS</b> Planning & producing art shows, handling sales of artists' work Displays in window seat, office area and elsewhere Manage gift shop and schedule gallery "sitters"	John Stange (head), Mary Schultz, Gloria Zamora, Roy Taylor, Sandy Shadwick
<b>BUILDING AND GROUNDS</b> Oversee the design & construction of new spaces and elements Arrange for building maintenance and repairs Handle rentals – notifications, contracts, etc. Oversee the design and use of the outside yard Responsible for building scheduling - current calendar on display	Kent Potter, Roy Taylor. Carole Glade, Tom Worker, Paul Sisson
<b>ART EDUCATION – SCHOOLS AND COMMUNITY</b> Set up and manage all classes and workshops in the art center Work with Mtair Public Schools – afterschool & residencies Develop and maintain the ongoing Mural Project	Anne Ravenstone, Karen Smith, Gloria Zamora, Kate Schenk, Thersa Crouse
<b>FUNDRAISING &amp; GRANTS</b> Plan fundraising events – raffles, auction, other Research grants	Carole Glade, Karen Smith, Anne Ravenstone, Robin Beatty, Nancy Lockridge
<b>MEMBERSHIP/COMMUNITY OUTREACH</b> Arrange for annual membership drive in June/July each year Solicit new members and community participation Keep current members informed of MMAC activities	Anne Ravenstone, Karen Smith, Ann Adams
<b>SUNFLOWER FESTIVAL</b> Overall coordinator – coordinators in music production, advertising, fundraising, vendors, hat contest, children's booth, other events, custodial, information booth, signage, and financial.	Committee formed at the first of the year
<b>ECONOMIC DEVELOPMENT</b> Programs to financially benefit the community	A FUTURE COMMITTEE
<b>OFFICE STAFFING</b> Volunteer Coordinator	A FUTURE COMMITTEE